

**STATE OF DELAWARE
SINGLE POINT OF CONTACT - SPOC
INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS**

Office of the Budget
Thomas Collins Building, Suite 5, Dover, Delaware 19901
302-739-4206

RECEIVED
S.P.O.C. UNIT AND BUDGET

1. STATE APPLICATION IDENTIFIER: 09-04-03-02		SPOC use ONLY		9	Math 11	12	Rwver MB	CC's
--	--	---------------	--	---	------------	----	-------------	------

2. Applicant Project Title: **AmeriCorps State Formula Recovery Fund Project for Delaware Commission on Community & Volunteer Service (SOV)**

3. Applicant Department: **Department of Health and Social Services** 4. Applicant Division/APU: **Division of State Service Centers**

5. Applicant Address: **1901 N. DuPont Hwy, Charles DeBnam Bldg, New Castle DE 19720**

6. Contact Person: **Andy Kloefer** 7. Contact Person's Phone Number: **302-255-9881**

8. Signature of Secretary or Agency Head (for state agencies) or Chief Administrator (for all other applicants)

Mary Dupont, Director

9. Federal Grantor Department: **Corporation for National and Community Service** 10. Federal Sub-Agency:

11. Federal Contact Person: **Linda Cook, Program Officer** 12. Phone Number: **202-606-6961**

13. Address: **1201 New York Avenue, NW, Washington DC 20525**

14. Federal Program Title: AmeriCorps State Formula Recovery Fund Project	15. FEDERAL CATALOG NO: (CFDA) 94 006 N
---	--

16. Project Description:
The purpose of this grant is to apply for \$84,388.00 of federal Formula funds to support the AmeriCorps Recovery Fund initiative grant program throughout the State of Delaware. This grant will fund a one-time, 12-month Recovery high quality program in Delaware that will meet pressing local needs in the areas of housing and home repair through collaborative partnerships of the three Habitat for Humanity affiliates throughout the State of Delaware to have a greater impact by engaging more volunteers in all aspects of the Habitat for Humanity mission through this one-time Recovery fund grant opportunity.

17. Measurable Objectives:
a. What were last year's objectives?
1. **N/A. One-time Recovery funds for a specific 12-month project.**

b. Were these objectives met? (If not, please explain why)
N/A

c. What are this year's objectives?
1. **To meet the needs of Delawareans affected by the economic downturn.**

4/13/09

18. Grant Period: From: 6/1/09 To: 5/31/10	19. How many years has this project been funded: N/A	20. If the project was funded last year, how much federal money was awarded? N/A
--	---	---

21. Source of funding for this application:	Dollars	Budget Code
a. Federal grant	84,388.00	351240
b. Other federal funds (Specify)		
c. Required state contribution		
d. Discretionary state contribution		
e. Required local contribution		
f. Other non- federal funds (Specify)		
TOTAL	84,388.00	

22. Budget by cost category and source:	Federal Funds	State Funds	Other Funds	Total Funds
Salaries & Fringe Benefits				
Personal or Contractual Services	84,388.00			84,388.00
Travel				
Supplies & Materials				
Capital Expenditures				
Audit Fees				
Indirect Costs				
Other				
TOTAL	84,388.00			84,388.00

23. How many positions are required for the project?			
Breakdown of position(s)	Authorized in State Budget	New Positions Required	Total
Paid for out of federal funds			
Paid for out of General Funds			
Paid for out of state special funds			
Paid for out of bond/local/other funds			
TOTAL	0	0	0

24. PLEASE NOTE: On a separate piece of paper, please give position number, grade, yearly salary and percent of funding (federal, state, local, other) and the full-time equivalent for all positions required. Please identify the new positions by placing an asterisk before the position title. If this grant funds positions within other departments, divisions and/or offices, please list them.

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev. 02/07 to conform to the Corporation's eGrants system)

1. TYPE OF SUBMISSION:

Application Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS): 04/03/09	3. a. DATE RECEIVED BY STATE:	STATE APPLICATION IDENTIFIER: 09-04-03-02
2b. Application ID# 09AC100590	4. a. DATE RECEIVED BY FEDERAL AGENCY: 04/03/09	FEDERAL IDENTIFIER: 06AFHDE001

5. APPLICANT INFORMATION

LEGAL NAME: Delaware Commission on Community and Volunteer Service
DUNS NUMBER: 134776967

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):

5d. ADDRESS (give street address, city, state, zip code, and county):
Charles Debnam Bldg. Herman Holloway Campus
1901 North Dupont Highway
New Castle, DE 19720-1100
County: New Castle

NAME: Andy Kloepfer
TELEPHONE NUMBER: (302) 255 - 9881
FAX NUMBER: (302) 255 - 4462
INTERNET E-MAIL ADDRESS: Andy.Kloepfer@state.de.us

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
51-6000279

7. TYPE OF APPLICANT: (enter appropriate letter in box)

8. TYPE OF APPLICATION (Check appropriate box):
 NEW NEW/PREVIOUS GRANTEE
 CONTINUATION AMENDMENT
 If Amendment, enter appropriate letter(s) in box(es):
 A. AUGMENTATION: B. BUDGET REVISION:
 C. NO COST EXTENSION: D. Other (specify below):

7a. State Commission
7b. State Commission/Alternative Administrative Entity

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.006
10b. TITLE: AmeriCorps State

9. NAME OF FEDERAL AGENCY:
Corporation for National & Community Service

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc.):
State of Delaware

11a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Delaware Commission on Community and Volunteer Service - Formula
11b. CNCS PROGRAM INITIATIVE (IF ANY):
Recovery/Stimulus Fund AmeriCorps 12-month project. This project is a one-time separately funded project from the Formula funded sub-grantee's regular AmeriCorps grant.

13. PROPOSED PROJECT: START DATE: 06/01/09


END DATE: 05/31/10

14. ESTIMATED FUNDING: Check applicable box: Yr 1-X

a. FEDERAL	\$	84,388.00
b. APPLICANT	\$	0.00
c. STATE	\$	
d. LOCAL	\$	
e. OTHER	\$	
f. PROGRAM INCOME	\$	
g. TOTAL	\$	84,388.00

15. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
 a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE _____
 b. NO. PROGRAM IS NOT COVERED BY E.O. 12372
 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
 16. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
 YES If "Yes," attach an explanation. NO

17. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE: Mary Dupont	b. TITLE: Director	c. TELEPHONE NUMBER: 302-255-9672
d. SIGNATURE OF AUTHORIZED REPRESENTATIVE: 		e. DATE SIGNED: 4/6/09

RATIONALE AND APPROACH

Delaware residents are facing rising home insecurity. During the period 2000--2005, there was a 52% increase in mortgage foreclosures in Delaware, with homes in foreclosure numbering 11,763 (TRF, 2006). In addition, the Delaware State Housing Authority (DSHA) finds that approximately 25,000 Delaware households are "at risk" in terms of their housing: They either pay more than 30% of their income for rent or are on one or more waiting lists for assisted housing--or face both high rents and the wait for more affordable housing. (Delaware State Housing Needs Assessment 2008-2012, Delaware Housing Authority).

Moreover, there are an estimated 12,949 substandard housing units in Delaware, 8,135 owner units and 4,814 renter units (DSHA, 2007b). Substandard units are ones "deficient in at least two structural systems and in need of substantial rehabilitation in order to make them structurally sound, safe, and habitable."

Delaware is clearly in need of more simple, decent and affordable housing. This housing need calls for a broad spectrum of solutions, including approaches that go beyond moderately-priced units and tax incentives. 47,532 Delaware families have incomes below \$35,000, making it difficult for them to afford to buy or to rent adequate housing (Delaware Housing Coalition).

Habitat for Humanity is well-poised to help those families who will not be able to take advantage of other housing initiatives. The families we serve make between 25% and 60% of the median income, which in Sussex County ranges from \$17,100 to \$40,800 (the latter for a family size of 6 persons).

New Castle County Habitat for Humanity (NCCHF), Central Delaware Habitat for Humanity (CDHFH), and Sussex County Habitat for Humanity (SCHFH) have been working to build simple, decent and affordable housing in partnership with local families since 1986, 1990, and 1991, respectively.

SCHFH currently received an average of 50 calls each month regarding our homeownership program. SCHFH looks at three criteria in approving applicants to become homeowners: 1) the ability to pay a monthly mortgage, 2) housing need, and 3) willingness to partner.

SCHFH has seen a marked growth in our capacity in just the first six months of our AmeriCorps program. Expanding our AmeriCorps program so that members would serve in Delaware's two other counties, with SCHFH the lead agency in partnership with NCCHF and CDHFH, would enable the affiliates to increase capacity statewide. This will bring the Habitat model of homeownership within reach for more Delaware families, at a time when affordable and stable housing options are desperately needed.

In addition, AmeriCorps offers valuable skills training to its members. SCHFH's members have reported growth in professional skills related to nonprofit volunteer management, community outreach, technical construction skills, and on-the-spot problem solving. SCHFH's AmeriCorps program offers additional training opportunities through attendance of workshops, classes, and conferences.

Delaware Habitat Proposed AmeriCorps Program

This program will cost \$84,388 and will bring together the three Habitat for Humanity affiliates in the state of Delaware in a coordinated effort to have a greater impact in the community by engaging more volunteers in all aspects of its mission.

The Delaware Habitat AmeriCorps program will recruit 4 Corps members to help the organization mobilize and train more volunteers to build more houses, implement Habitat programs, and operate the Habitat ReStores. SCHFH will serve as the lead agency in partnership with NCCHF and CDHFH. The proposed program will also offer substantial skills training opportunities to the AmeriCorps members.

Together with our partners, SCHFH proposes to recruit 4 AmeriCorps members in these potential roles:

Volunteer Generation and Management - Volunteer Coordinator (1) – This members will handle recruitment, placement and recognition of volunteers.

Housing Rehabilitation and Access – Site Crew Leaders (2) – These members will serve as construction crew leaders assisting in the rehabilitation of homes (particularly in the Neighborhood Stabilization Program) by leading volunteers in the construction and repair of homes.

Non-profit Capacity Building - ReStore Volunteer (1) - assist ReStore Manager with inventory acquisition and control (i.e. pick ups and deliveries and organizing warehouse)

The ReStores obtain and sell a wide selection of new, seconds, surplus and useable quality items to lower income, budget minded and do-it-yourself customers at extremely low prices (50% or more below retail) through a retail warehouse supported by a small staff and a large group of committed volunteers.

Recruitment will start immediately once the award notice is received. Our intent is to start the program year on June 1, 2009 and end the year on May 31, 2010.

To recruit the 4 AmeriCorps members, SCHFH, CDHFH and NCCHF plan to conduct outreach and advertise the positions through university networks, Habitat International, AmeriCorps resources and local relationships with area businesses, churches and civic organizations.

Partners will be looking for candidates with a willingness to serve, with interest in our mission and with a willingness to learn or with applicable skills. The Delaware Habitat AmeriCorps program will require members to be 18 years of age.

Delaware Habitat AmeriCorps will attract applicants for many reasons:

- * Learn marketable employment skills
- * Habitat's name recognition may help them get a future job
- * They can assist in the creation of a tangible product – affordable homes
- * Networking opportunities with Habitat volunteers, staff and constituents.

Orientation & Training

The SCHFH AmeriCorps program will hold a week-long orientation session at the beginning of the service term. This orientation will include a variety of 'classroom' and hands on training such as:

- * Introduction to Habitat for Humanity International, NCCHF and CDHFH,
- * A planned work day on a Habitat construction site
- * An overview of the AmeriCorps program
- * Information on specifics of the AmeriCorps program including health insurance related information, detailed information about prohibited activities, and other AmeriCorps specific information.
- * Provide and review Habitat AmeriCorps training manual.

After the week of general orientation, the Corps members will spend time within their individual programs receiving additional training and orientation to their particular projects. The Volunteer Coordinator/Program Administrator will work with each supervisor to develop an orientation plan particular to the role of the AmeriCorps member.

MEMBER OUTPUTS AND OUTCOMES

Housing Rehabilitation and Access - Crew Leaders (2)

Outputs:

Work five days a week in the construction of Habitat homes.
Work as a team to plan work for individual volunteers and group.
Participate in home construction training.
Work with Habitat Partner Families in the construction of their homes.

Outcomes:

Number of existing homes and structures rehabilitated, weatherized or made more energy-efficient.
Number of clients receiving housing rehabilitation, weatherization and efficient-energy services

Volunteer Generation and Management – Volunteer Coordinator (1)

Outputs:

Promote volunteer opportunities offered by the affiliate.
Match interested volunteers with areas within the affiliate which need their help.
Coordinate recognition of volunteers.
Recruit volunteers to serve on committees

Outcomes:

Number of community volunteers recruited to address needs in their communities
Number of clients served by community volunteers.

Non-profit Capacity Building - ReStore Volunteer (1)

Outputs:

Assist with "pick up" of donated goods.
Assist with delivery of purchased items.
Assist with organizing warehouse.
Coordinate volunteers to assist with ReStore Operations.

Outcomes:

Increase in the number of clients served from prior year.
Increase in the number of services offered to clients from the prior year.
More volunteers will be involved in the operation of the ReStore.
Increased ReStore hours of operation
Increased profits

COMMUNITY OUTPUTS AND OUTCOMES

It is expected that with AmeriCorps members serving in Delaware affiliates, volunteer participation will increase significantly. Members will be focusing on increased recruitment efforts and the critical element of leading volunteers to ensure a positive service experience. More volunteers will get involved in building and renovating more homes with Habitat. In addition to the direct service of home construction and repairs, members will provide direct service to the Habitat ReStore which plays a vital role in helping the organization save our local landfills and providing low cost home improvement material to the public. Funds generate from the ReStore will also provide a sustainable funding source for the affiliate. In addition to the increase resource provided through the ReStore, experience has shown that with more volunteers personally getting involved in the work of Habitat, more local donors direct their giving to the affiliate.

With the decline of job availability in Delaware, this AmeriCorps program will create four full time opportunities for people to have a productive year while gaining useful job skills and training. Additionally, these members will help hundreds of Delawareans; some who are currently unemployed volunteer their time for the good of the community.

ORGANIZATIONAL CAPABILITY

SCHFH currently has 5 full-time staff members, one part-time staff, one AmeriCorps*VISTA members, and 5 State AmeriCorps members. This growth has been matched by an increase in the number of volunteers serving with SCHFH.

Volunteers are at the core of the Habitat philosophy and mission. As a result, Habitat regularly recruits, orients, and trains volunteers to serve in a variety of capacities. It is one of the many but essential elements of the program that make SCHFH a good match for developing an AmeriCorps program.

Additionally, SCHFH has over 70 volunteers that regularly serve many volunteer hours each month. These volunteers serve on a committee, in the office, at the ReStore, or on a construction site.

Volunteer groups from churches, businesses, service organizations and schools also regularly serve at Habitat.

There are currently 39 families in Sussex County living in Habitat homes. These families are comprised of 61 adults and 109 children.

SCHFH's growth in capacity has been fueled in part by its AmeriCorps program, currently halfway through its first program year. SCHFH has seen a dramatic increase in the number of groups volunteering this year. SCHFH's ability to host these groups hinges directly on the AmeriCorps members. In addition, SCHFH now operates a supportive retail store called a ReStore, where an AmeriCorps member is developing volunteer management and organizational development strategies. Throughout this program year, SCHFH staff has gained important experience in the operation and administration of an AmeriCorps program.

SCHFH's Volunteer Coordinator / AmeriCorps Program Manager will provide training to the supervisors at NCCHFH and CDHFH, oversee the administrative functions of the program, and be responsible for reporting on Recovery Act funding.

SCHFH proposes to serve as the lead agency in partnership with New Castle County Habitat for Humanity and Central Delaware Habitat for Humanity, to operate an expanded AmeriCorps program that will increase organizational capacity, volunteer involvement, and the number of simple, decent and affordable houses available for purchase to hard-working Delaware families.

COST EFFECTIVENESS AND BUDGET ADEQUACY

Cost Effectiveness

Given that this is a stimulus program which requires a quick turnaround of the application and the immediate implementation of the program, SCHFH is requesting a full waiver of the grantee cost share which is \$20,388. The total budget for this program for one year is \$84,388, and the current CNCS cost share is \$64,000 (\$16,000 per MSY).

Many of our donations are from foundations and individuals. While foundation giving is down at least 30%, we are seeing an even more dramatic decrease in individual giving. This waiver is necessary for us to implement this much needed program on the time frame required.

The AmeriCorps program provides an avenue for Habitat to engage more volunteers in carrying out the work of the organization while keeping administrative costs down.

Budget Adequacy

This budget adequately projects the necessary costs to carry out an effective AmeriCorps program in Sussex County Habitat for Humanity. In order for members to carry out their responsibilities the bulk of this budget is around providing them with a stipend for a living allowance and paying FICA and health insurance. The other significant portions of the budget are in allowing for proper supervision and support to this program. The Volunteer Coordinator/Program Manager at SCHFH will administer the program. She will train the partner organizations and be responsible for monitoring and reporting on the program.

EVALUATION SUMMARY OR PLAN

AmeriCorps members would follow the same guidelines for review as Habitat staff. At the beginning of the service year, members will work with their supervisors, guided by their position descriptions, to create work plans. Their progress in their work plans would be evaluated at 30 days, 90 days, 6 months, 9 months, and finally at the end of the service year. In all of these occasions both the member and supervisor would have opportunities to provide feedback or rate the members' progress towards completion of their work plan objectives. Additionally, the process will build in opportunities for members to provide direct feedback about the program to their supervisors. Each Corps member's progress will also be tracked on a monthly report to be submitted to his/her supervisor. After supervisory review, this report will be submitted to the Volunteer Coordinator/Program Manager. The Program Manager will use the data supplied in the reports to help document Member and Program Outputs and Outcomes. At the end of the term of service, or if the Corps member leaves the program earlier, supervisors will be required to perform a standardized exit interview with each member. The Corps members will also be given a written evaluation tool that will have to be completed prior to completion of service. The information from these exit interviews and from the written evaluation will be used to make improvements to future capacity-building programs.

**Budget Narrative: Recovery Sussex County Habitat for Sussex County
Habitat for Humanity**

Section I. Program Operating Costs

A. Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount
Vol Coord / Program Manager: - 1 person(s) at 35000 each x 55 % usage	19,250	0	19,250
Bookkeeper: assist w/ financial mgt of program: - 1 person(s) at 20000 each x 15 % usage	3,000	0	3,000
CATEGORY Totals	22,250	0	22,250

B. Personnel Fringe Benefits

Purpose -Calculation -Total Amount	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0

C. Travel

Staff Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Training and monitoring visits to partner sites: \$90 per monthly trip	1,080	0	1,080
CATEGORY Totals	1,080	0	1,080

Member Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
State AmeriCorps meetings/trainings/projects: 8 mtgs X 4 members X \$50	1,600	0	1,600
CATEGORY Totals	1,600	0	1,600

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount
------------------------------	------------	---------------	--------------

CATEGORY Totals	0	0	0
------------------------	---	---	---

E. Supplies

Item -Calculation	CNCS Share	Grantee Share	Total Amount
Service Gear: 4 at \$40	160	0	160
Program Manuals: 7 manuals at \$10 each	70	0	70
CATEGORY Totals	230	0	230

F. Contractual and Consultant Services

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0

G. Training

Staff Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0

Member Training

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
DAVA conference: 1 conf X 4 members- Daily Rate of 50	200	0	200
Topical Trainings: 2 trainings X 4 members- Daily Rate of 50	400	0	400
CATEGORY Totals	600	0	600

H. Evaluation

Purpose -Calculation -Daily Rate	CNCS Share	Grantee Share	Total Amount
Evaluation meeting and documents: 4 members X \$20- Daily Rate of 20	80	0	80
CATEGORY Totals	80	0	80

I. Other Program Operating Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Travel to CNCS-Sponsored Meetings:	2,000	0	2,000
Background checks: 6 @ \$50 each	300	0	300
Member recognition: 4 X \$30.50	122	0	122
CATEGORY Totals	2,422	0	2,422
SECTION Totals	28,262	0	28,262
PERCENTAGE	100%	0%	

Section II. Member Costs

A. Living Allowance

Item - # Mbrs w/ Allow -Allowance Rate - # Mbrs w/o Allow	CNCS Share	Grantee Share	Total Amount
Full Time (1700 hrs): 4 Member(s) at a rate of 11400 each Members W/O allowance 0	45,600	0	45,600
1-Year Half Time (900 hours): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (1st Year): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (2nd Year): Member(s) at a rate of each Members W/O allowance	0	0	0
Reduced Half Time (675 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Quarter Time (450 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Minimum Time (300 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
CATEGORY Totals	45,600	0	45,600

B. Member Support Costs

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
FICA for Members: 7.65%(11400)*4	3,488	0	3,488

Worker's Compensation: 1.75%(11400)*4	798	0	798
Health Care: \$130/month*12 months* 4 members	6,240	0	6,240
CATEGORY Totals	10,526	0	10,526
SECTION Totals	56,126	0	56,126
PERCENTAGE	100%	0%	

Section III. Administrative/Indirect Costs

A. Corporation Fixed Percentage

Item -Calculation	CNCS Share	Grantee Share	Total Amount
Corporation Fixed Amount:	0	0	0
Commission Fixed Amount:	0	0	0
CATEGORY Totals	0	0	0

B. Federally Approved Indirect Cost Rate

Calculation -Cost Type -Rate - Rate Claimed -Cost Basis	CNCS Share	Grantee Share	Total Amount
CATEGORY Totals	0	0	0
SECTION Totals	0	0	0
PERCENTAGE	0%	0%	

BUDGET Totals	84,388	0	84,388
PERCENTAGE	100%	0%	
Total MSYs	4.00		
Cost/MSY	21,097		

Source of Funds

Section	Match Description	Amount	Type	Source
Section I. Program Operating Costs				

Section II. Member Costs				
Section III. Administrative/Indirect Costs				

Organization/Personnel Listing Report

Delaware Commission on Community and Volunteer Service

Charles Debnam Bldg. Herman Holloway Cam 1901 North Dupont Highway
 New Castle DE 19720-1100
 302-255-9881
 302-255-4462 (Fax)
andy.kloepfer@state.de.us

EIN: 51-6000279
 DUNS: 134776967
 Organization Type: State Commission
 Organization Characteristics: State Commission/Alternative Administrative Entry

Active Personnel

<u>Name</u>	<u>Title</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>	<u>Address</u>
*Battle, Sonya	Fiscal Director	302-255-9888	302-255-4464	sonya.battle@state.de.us	
Ciccoli, Theresa	Auditor	302-255-9893	302-255-4465	theresa.ciccoli@state.de.us	
Danzeisen, John	Commission Chair	302-255-9881	302-255-4462	andy.kloepfer@state.de.us	
*Kloepfer, Andy	Executive Director	302-255-9881	302-255-4462	andy.kloepfer@state.de.us	
Mong'are, Erastus	Program Officer	302-255-9739	302-255-4462	erastus.mong'are@state.de.us	
Ritchie, Diana	Administrative Specialist II	302-255-9883	302-255-4462	diana.ritchie@state.de.us	
Dupont, Mary	Director	302-255-9672	302-255-4472	mary.dupont@state.de.us	

* Indicates that this person is a Grantee Administrator in this organization for eGrants

Organization/Personnel Listing Report

Delaware Commission on Community and Volunteer Service
New Castle DE 19720-1100

EIN: 51-6000279

Inactive Personnel

<u>Name</u>	<u>Title</u>
Adam, Linda	Volunteer Coordinator
Berry, Jarvis	Executive Director
Boyd, Kevin	Fiscal Management Analyst
Deldeo, Betsy	Administrative Specialist II
Diller, Elisa	Executive Director
Fisher, Robin	Foster Grandparents Program Manager
Gray, Rhonda	Administrative Specialist II
Hall, Keri	Program Officer
Lovell, Cynthia	Acting Director
Perkins, Kathleen	Program Officer
Rhodes IV, Samuel, T	Controller, DHSS

* Indicates that this person is a Grantee Administrator in this organization for eGrants



**DELAWARE HEALTH
AND SOCIAL SERVICES**

Division of State Service Centers

Office of the Director

MEMORANDUM

To: Federal Grants Coordinator

From: Mary Dupont, DSSC Director

A handwritten signature in cursive script that reads "Mary Dupont".

Date: April 8, 2009

RE: Director's Overview, DE Commission on Community and Volunteer Service (SOV) AmeriCorps State Formula Grant Application for one-time Recovery/Stimulus Funds-Program Year 2009/2010

The Delaware Commission on Community and Volunteer Service (SOV) AmeriCorps State Formula Grant Application for one-time Recovery Stimulus Funds-Program Year 2009-2010 is attached.

This grant will fund a one-time, 12-month Recovery high quality program in Delaware that will meet pressing local needs in the areas of housing and home repair through collaborative partnerships of the three Habitat for Humanity affiliates throughout the State of Delaware to have a greater impact by engaging more volunteers in all aspects of the Habitat for Humanity mission through this one-time Recovery fund grant opportunity.

Total federal funds requested in this grant are \$84,388.00. There are no sub-grantee matching funds for this application, as a Match Waiver is applicable for this grant through the federal Corporation for National and Community Service; the Grantor Agency.