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STATE OF DELAWARE
SINGLE POINT OF CONTACT – SPOC
INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS
Office of Management and Budget

Haslet Building, 3rd Floor, Dover, Delaware 19901 07-22-10 A11:24 RCVD
(302) 739-4206

1. STATE APPLICATION IDENTIFIER:		Month	Reviewer	CC's
SO-07-19-04	SPOC use ONLY	09	KR	NR

2. Applicant Project Title: Primary Care Services Resource Coordination and Development/New Limited Competition Award

3. Applicant Department: Health and Social Services

4. Applicant Division/APU: Division of Public Health

5. Applicant Address: 417 Federal Street, Dover, De. 19901

6. Contact Person: Katherine G. Collison

7. Contact Person's Phone Number: 302-744-4555

8. Signature of Secretary or Agency Head (for state agencies) or Chief Administrator (for all other applicants)

Karyl T Rattay, MD, MS, FAAP, FACPM, Director, Division of Public Health; Designee for Rita M. Landgraf, Secretary

9. Federal Grantor Department: Dept. of Health and Human Services, HRSA

10. Federal Sub-Agency: Bureaus of Health Professions & Primary Health Care

11. Federal Contact Person: Andy Jordan

12. Phone Number: 301-594-0197

13. Address: Bureaus of Health Professions
5600 Fisher's Lane, Parklawn Building, Room 8C-26, Rockville, MD. 20857

14. Federal Program Title:

Bureaus of Health Professions & Primary Care

Primary Care Services Resource Coordination and Development

15. FEDERAL CATALOG NO: (CFDA)

93 *414* N

16. Project Description:

The overarching purpose of this grant is to improve access to primary health care services for underserved and vulnerable populations through recruitment/retention of healthcare professionals Delaware. This funding will be utilized to support healthcare recruitment/retention initiatives which will include 1) developing healthcare recruitment/retention informational materials and offering presentations/displays at appropriate venues and 2) offering a conference to educate both health care professionals and health care entities to the recruitment/retention programs available to them. The following provides an overview of the information that will be included in the informational materials: vacancies at Federally Qualified Health Centers, state agencies, and hospitals; information on how to pursue a career in a healthcare field; and information on recruitment/retention initiatives such as Conrad State 30/J-1 Visa Waiver Program, the National Health Service Corps Program, and the State Loan Repayment Program.

17. Will funds be utilized for any technology initiatives? ☐ Yes ☒ No If so, Business Case Number and brief project summary:

18. Measurable Objectives:

a. What were last year's objectives?

1)By December 10, 2010, develop outreach materials highlighting primary care vacancies (including National Health Service Corps, Conrad State 30/J-1 Visa Waiver, and State Loan Repayment) available at Federally Qualified Health Centers, state agencies, and hospitals; 2)By April 15, 2010, offer a recruitment/retention conference; and 3)By September 29, 2010, conduct 15 presentations/displays for us at appropriate venues, including medical/dental school residency programs and health care career fairs.

b. Were these objectives met? (If not, please explain why)

7/23/10

1)In progress; the material has been drafted. It will be completed by September 2010. 2)In progress; the conference is scheduled for September 21, 2010. The agenda has been drafted and we are confirming speakers. 3)In progress; these will be scheduled once the outreach materials are finalized.

c. What are this year's objectives?

1)By April 20, 2011, revise outreach materials highlighting primary care vacancies (including National Health Service Corps, Conrad State 30/J-1 Visa Waiver, and State Loan Repayment) available at Federally Qualified Health Centers, state agencies, and hospitals and display them at 15 career fairs and other venues . 2)By September 15, 2011, offer a recruitment/retention conference that highlights best practices for recruitment and retention in underserved areas.

(If more space is needed, please attach a separate sheet of paper)

19. Grant Period:	20. How many years has this project been funded:	21. If the project was funded last year, how much federal money was awarded?
From: *09/30/10*	*1*	*$29,210*
To: *09/29/11*		

22. Source of funding for this application:		Dollars
a. Federal grant		
b. Other federal funds **(Specify source of funding)**	*PCO ARRA Initiative*	*29,210*
c. Required state contribution **(Specify source of funding)**		
d. Discretionary state contribution **(Specify source of funding)**		
e. Required local contribution **(Specify source of funding)**		
f. Other non- federal funds **(Specify source of funding)**		
TOTAL		*29,210*

23. Budget by cost category and source:	Federal Funds	State Funds	Other Funds	Total Funds
Salaries & Fringe Benefits	*0*			*0*
Personal or Contractual Services	*29,152*			*29,152*
Travel	*0*			*0*
Supplies & Materials	*0*			*0*
Capital Expenditures	*0*			*0*
Audit Fees	*58*			*58*
Indirect Costs	*0*			*0*
Other	*0*			*0*
TOTAL	*29,210*			*29,210*

24. How many positions are required for the project? **(Exclude casual/seasonal employees)**

Breakdown of position(s)	Authorized in State Budget	New Positions Required	Total

Paid for out of federal funds			
Paid for out of General Funds			
Paid for out of state special funds			
Paid for out of bond/local/other funds			
TOTAL			

25. PLEASE NOTE: On a separate piece of paper, please give position number, grade, yearly salary and percent of funding (federal, state, local, other) and the full-time equivalent for all positions required. Please identify the new positions by placing an asterisk before the position title. If this grant funds positions within other departments, divisions and/or offices, please list them. **If a position has been reallocated to or from another grant please indicate the grant source.**

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DIRECTOR'S OVERVIEW

PRIMARY CARE SERVICES RESOURCE COORDINATION AND DEVELOPMENT/PRIMARY CARE OFFICE GRANT (PCOG) GRANT APPLICATION SEPTEMBER 30, 2010 – SEPTEMBER 29, 2011

Program Narrative

The Division of Public Health first received the Primary Care Services Resource Coordination and Development/New Limited Competition Award grant in September 2009. Funding is made possible jointly through the Bureau of Primary Health Care (BPHC) and the Bureau of Health Professions (BHPr), which are both housed within the Health Resources and Services Administration (HRSA).

This is the second of a three-year grant providing $29,120 per year (totaling $87,360). The overarching purpose of this grant is to improve access to primary health care services for underserved and vulnerable populations through recruitment/retention of healthcare professionals Delaware. This funding will be utilized to support healthcare recruitment/retention initiatives which will include 1) developing healthcare recruitment/retention informational materials and offering presentations/displays at appropriate venues and 2) offering a conference to educate both health care professionals and health care entities to the recruitment/retention programs available to them. The following provides an overview of the information that will be included in the informational materials: vacancies at Federally Qualified Health Centers, state agencies, and hospitals; information on how to pursue a career in a healthcare field; and information on recruitment/retention initiatives such as Conrad State 30/J-1 Visa Waiver Program, the National Health Service Corps Program, and the State Loan Repayment Program.

In the current grant period, the following have been accomplished:

- A contract with Wheeler and Associates was finalized in February 2010 to develop a Recruitment and Retention Outreach Program and to conduct a Recruitment/Retention Conference. Planning on both initiatives began immediately.
- The Recruitment/Retention Conference is scheduled for September 21, 2010 at the Duncan Center in Dover, DE.
- The template for the Recruitment and Retention Outreach Program has been created. The development of the content is now underway.
- Both projects should be completed before the budget period expires on September 29, 2010.

Budget Comparison

The funding request for the budget year September 30, 2010 – September 29, 2011 is $29,210 in federal funds. This remains the same as last year.

Funding/Relationship to State Budget

None.